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**NARROMINE SHIRE COUNCIL  
ORDINARY MEETING BUSINESS PAPER – 10 JULY 2019  
MAYORAL MINUTE**

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## **1. MAYORAL DIARY**

### June 2019

5 June	Orana Joint Organisation dinner at Nyngan
6 June	Orana Joint Organisation Meeting Meeting with Director of Community and Economic Development
7 June	Meeting at CSU regarding protocols for Korean visit
10 June	Tour with Korean delegates around local farms
11 June	Meeting with Korean delegates
12 June	Meeting with General Manager's Gilgandra Shire Council and Narromine Shire Council Meeting with Local Member Ordinary Council Meeting
13 June	Meeting with NSW Police representatives
17 June	Economic Development Group Committee Meeting
18 June	Meeting with General Manager and Director Community & Economic Development Meeting CSU regarding Korean visit Trangie Memorial Hall Committee Meeting Meeting with potential developer
19 June	Meeting with General Manager and Director Community & Economic Development MDA Board Meeting
25 June	Narromine Men's Shed 10 <sup>th</sup> Anniversary Lunch
26 June	Meeting with Director Infrastructure and Engineering Services

### **RECOMMENDATION**

That the information be noted.

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## **2. DEPUTY MAYORAL DIARY**

### June 2019

3 June	Local Traffic Committee Meeting
12 June	Ordinary Council Meeting

### **RECOMMENDATION**

That the information be noted.

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**3. ORANA JOINT ORGANISATION BOARD MEETING**

The minutes of the Orana Joint Organisation Board Meeting held on 6 June 2019 are attached (**See Attachment No. 1**).

It is noted that Interim Executive Officer was appointed Executive Officer for a 12 month period effective from 14 June 2019, based on 25 hours per week. Council's General Manager will be the sponsoring General Manager for the term of the contract.

**RECOMMENDATION**

That the information be noted.

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**4. DELEGATE'S REPORT – TRANGIE ACTION GROUP**

Cr Hamilton has submitted a Delegate's Report for the Trangie Action Group Meeting held on 5 June 2019 (**See Attachment No. 2**).

**RECOMMENDATION**

That the information be noted.

Cr Craig Davies  
**Mayor**

# minutes

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**MEETING OF:** Orana Joint Organisation  
**DATE:** 6 June 2019  
**TIME:** 9.00 am  
**VENUE:** Bogan Shire Council Chambers

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## ATTENDEES:

Clr C Davies (Chair)	Mayor, Narromine Shire Council
Clr D Todd	Mayor, Warrumbungle Shire Council
Clr M Quigley	Mayor, Warren Shire Council
Clr D Kennedy	Mayor, Mid-Western Regional Council
Clr A Walker	Deputy Mayor Gilgandra Shire Council
Clr Ray Donald OAM	Mayor, Bogan Shire Council
David Neeves	General Manager, Gilgandra Shire Council
Glenn Wilcox	General Manager, Warren Shire Council
Derek Francis	General Manager, Bogan Shire Council
Brad Cam	General Manager, Mid-Western Regional Council
Jane Redden	General Manager, Narromine Shire Council
Ashley Albury	NSW Premier and Cabinet, Director Western NSW
Belinda Barlow	Interim Executive Officer Orana Joint Organisation
Melissa Salter	Bogan Shire Council (Minute Taker)

## APOLOGIES:

Roger Bailey	General Manager, Warrumbungle Shire Council
Clr Doug Batten	Mayor Gilgandra Shire Council and Chair Orana JO

## GUESTS:

Gavin Priestley	NSW Public Works Advisory, Western NSW
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In the absence of the Orana JO Chair Clr Doug Batten, Interim Executive Officer Belinda Barlow opened the meeting at 9.00 am and called for nominations for a Chair for the meeting.

Clr Milton Quigley nominated Clr Craig Davies who accepted the nomination.

## APPOINTMENT OF CHAIR FOR ORANA JO BOARD MEETING

**2019/019 RESOLVED** Clrs Quigley/Todd that Clr Davies be appointed Chair.

CARRIED

# minutes

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Clr Craig Davies assumed the Chair at 9.02 am

The Chair welcomed all to the Orana JO Board Meeting and thanked Gavin Priestley for his attendance. Clr Donald welcomed all present to the Bogan Shire.

## BOARD MEETING ITEMS

### 1. APOLOGIES:

**2019/020 RESOLVED** Clrs Walker/Todd that the apologies of Clr D Batten and Mr Roger Bailey be accepted and that leave of absence be granted to Clr D Batten until 12 June 2019.

CARRIED

### 2. GUESTS

Mr Gavin Priestley was warmly welcomed to the Orana JO Board Meeting.

### 3. DECLARATIONS OF INTEREST

NIL

### 4. ADOPTION OF MINUTES OF PREVIOUS MEETING

#### 4.1 ORDINARY MEETING HELD 4 MARCH 2019

**2019/021 RESOLVED** Clrs Todd/Kennedy that the Minutes of the Orana JO Board Meeting held 4 March 2019 be adopted as a true and correct record of the meeting.

CARRIED

#### 4.2 EXTRA ORDINARY MEETING HELD 29 APRIL 2019

**2019/022 RESOLVED** Clrs Donald/Kennedy that the Minutes of the Orana JO Extra Ordinary Board Meeting held 29 April 2019 be adopted as a true and correct record of the meeting.

CARRIED

*It was noted that Mr Ashley Albury was in attendance at this meeting.*

### 5. MATTERS ARISING FROM MINUTES

#### 5.1 Consideration of state funding contribution for the future operation of Orana JO

**2019/023 RESOLVED** Clrs Donald/Walker that the report and information supplied to the Orana JO Board from the outcomes of the NSW Network of JO Chairs workshop held on 30<sup>th</sup> May 2019 at NSW Parliament House was noted and acknowledged.

CARRIED

# minutes

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## 5.2 Draft Orana JO Code of Meeting Practice

**2019/024 RESOLVED** Clrs Donald/Walker that the draft Code of Meeting Practice for the Orana JO dated May 2019 be adopted and that such updated Code of Meeting Practice be made available on the Orana Joint Organisation's website.

CARRIED

**2019/025 RESOLVED** Clrs Todd/Walker that the Orana JO move into Closed Business to consider Agenda Item 6 at 9.35 am in accordance with the provisions of Section 10A(2)(c) of the Local Government Act because the information would, if disclosed, confer a commercial advantage on a person with whom the council (JO) is conducting (or proposes to conduct) business.

CARRIED

Mr Priestley left the meeting at 9.35 am.

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# minutes

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# minutes

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## OPEN MEETING

Mr Priestley returned to the meeting.

At this juncture Mr Gavin Priestley NSW Public Works was invited to present to the Board, and provided an update on the role of Public Works Advisory and its relevance to local government in the regions of Central, Western and Far Western NSW.

The Chair thanked Mr Priestley for his time. Mr Priestley left the meeting 11.10am.

It is noted the following was resolved in Closed Business.

### 6.1 Electricity Contracts – Mass Market Sites

**2019/026 RESOLVED** Clrs Donald/Walker:

1. That the Orana JO Board engage Energy and Management Services to prepare a pricing request on behalf of Member Councils for energy (small sites) commencing 1 January 2020.
2. That the Orana JO would formally invite the Namoi JO and two former Councils (Coonamble and Brewarrina) to participate in the energy contract commencing 1 January 2020.

CARRIED

### 6.2 Submission to the Australian Energy Regulator

**2019/027 RESOLVED** Clrs Todd/Donald

1. That Energy and Management Services Pty Ltd be engaged to represent the Orana JO on Essential Energy's Street Lighting Consultative Committee.
2. That each member council proceed to complete the relevant correspondence nominating Energy and Management Services Pty Ltd as its representative to the Essential Energy Street Lighting Consultative Committee.
3. That the fee of \$9000 be accepted by the Orana JO to undertake the work and analysis for LED Street Lighting upgrade functions between Essential Energy and the 6 Orana JO member councils.
4. That the newsletter supplied by Energy and Management Services Pty Ltd in respect to LED Street Lighting be noted.

CARRIED



# minutes

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## **6.3 Report from Joint Organisation Leadership Team (JOLT) Meeting held 24 May 2019**

**2019/028 RESOLVED** Clrs Todd/Kennedy that the Orana JO Board note the minutes of the Joint Organisation Leadership Team held on Friday 24th May 2019.

CARRIED

## **6.4 Report Landcare Coordinator role**

**2019/029 RESOLVED** Clrs Quigley/Walker that Orana JO does not take up a hosting role for a Landcare Coordinator.

CARRIED

**2019/031 RESOLVED** Clrs Kennedy/ Donald that the Orana JO move into Closed Meeting and suspend the standing orders to discuss a matter relating to Agenda Item 5.1. This Item is to be discussed in Closed Business in accordance with the provisions of *Section 10A (2) (a) of the Local Government Act 1993 because it contains personnel matters concerning the Interim Executive Officer.*

CARRIED

The Executive Officer left meeting at 11.50 am

# minutes

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# minutes

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## OPEN MEETING

The Interim Executive Officer returned to the meeting.

The following resolution was READ from the Closed Business:

**2019/032 RESOLVED** Clrs Kennedy/Donald that:

1. The Orana JO Board adopt the following organisational structure:  
One x Executive Officer;  
Two x Sponsoring General Managers with administrative, financial and human resource support provided under the current Service Level Agreement with Narromine Shire Council.
2. That the Orana JO offer the position of Executive Officer to the current incumbent under the following terms:
  - a. 25 hours per week permanent/part time SES Level 1 pro rata, performance based contract.
  - b. A contract term effective from 14.6.2019 for up to a twelve month period subject to review, based on funding from the State Government.
  - c. Narromine Shire Council General Manager is to act as the sponsoring General Manager for the term of contract.
3. That Clr Doug Batten (Chair Orana JO) and one other nominated Orana JO Board member being Mayor Narromine Shire Council, Clr Craig Davies, together with two nominated General Managers being Gilgandra Shire Council General Manager and Narromine Shire Council General Manager work with the Executive Officer to develop a performance agreement.
4. That Orana JO write to the Office of Local Government advising of the appointment of the EO for a twelve month period.

# minutes

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## 7. EXECUTIVE OFFICER'S REPORTS

**2019/034 RESOLVED** Clrs Todd/Donald that the Orana Joint Organisation Board note the Executive Officer's Reports.

CARRIED

### 7.1 Emergency Services Levy

**2019/035 RESOLVED** Clrs Donald/Todd that the Orana JO prepare relevant correspondence to the Minister for Emergency Services and to the President of Local Government NSW, noting that timing and the lack of consultation in respect to the increased contribution is unsatisfactory and that the levy is not implemented and Councils defer their payment of the levy.

CARRIED

### 7.2 NSW Planning and Environment Delivery Coordination and Monitoring Committee (Central West Orana Regional Plan 2036)

**2019/036 RESOLVED** Clrs Walker/Kennedy that Orana JO Board supports Narromine Shire Council's Executive Manager, Planning to represent the Orana JO region at the Central West and Orana Regional Plan Delivery, Coordination and Monitoring Committee.

CARRIED

### 7.3 Orana Water Utilities Alliance Report

**2019/037 RESOLVED** Clrs Todd/Walker that the OWUA report be received and noted and that Mid-Western Regional Council be commended for the work undertaken to establish and direct the Alliance.

CARRIED

### 7.4. Regional Drought and Water Allocation Report

**2019/038 RESOLVED** Clrs Donald/Walker that the Regional Drought and Water Allocation Report be received and noted.

CARRIED

### 7.5. Orana Infrastructure Subcommittee Report

**2019/039 RESOLVED** Clrs Walker/Kennedy that the Orana Infrastructure Subcommittee Report be received and noted.

CARRIED

## 8. CORRESPONDENCE

**2019/040 RESOLVED** Clrs Quigley/Todd that the correspondence be received and noted.

CARRIED

# minutes

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## **9. SUBMISSION OF QUESTIONS FOR THE NEXT MEETING**

- 9.1 Clr Donald recommended that the Orana JO offer an invitation to the Coonamble Shire Council to attend the next meeting of the Orana JO Board.

There being no further business the meeting closed at 12.38pm.

The Minutes (pages 1 – 11) were confirmed at a meeting held on the ..... day of ..... 2019, and are a full and accurate record of proceedings of the meeting held on 6 June 2019.

### **Chair.**

Next Meeting: 30 September 2019, venue: Narromine Shire Council

**NARROMINE SHIRE COUNCIL**

COUNCILLOR REPORT ON ATTENDANCE AT **Trangie Action Group**  
COUNCILLOR Cr. Colin Hamilton  
DATE ATTENDED 5/6/2019

**1. Main Purpose of Conference/Visit/Meeting**

Monthly Committee meeting

**2. Key Messages/Highlights of Relevance to Council**

- A) *TAG request more rubbish bins be provided at the Goan Waterhole, or that they be emptied at least twice per week.*
- B) *TAG request Council to advertise that the disused sale yards complex is not a dumping ground*
- C) *Trangie Truck & Tractor Show arrangements are coming along well, & is well supported with sponsorship.*
- D) *TAG Members raised serious concerns about the drainage, overwatering, & water leaks at the Alan Burns oval.*
- E) *Great community response & support for the various practitioners about to commence work at the doctor's surgery.*

**3. Benefits to Narromine Shire Council**

*Provides a direct avenue of communication between Council & the Trangie Community to discuss activities, promotions & issues in & around Trangie.*

**4. Suggestions for Future Action (if appropriate)**

*Continued attendance at ALL TAG meetings*

Signature Colin Hamilton

Date 29.6.2019